

Drop-off and Pick-up Procedures:

Safety is never easy, but we must do it for the students at Windridge.

Morning Drop Off:

- Breakfast starts at 8:30.
- Please do not drop off kids before 8:40.
- Have your child ready to exit the car. Please give hugs and gather materials ahead of time. Stay off your phone or other activities that would distract your attention.
- Enter the north end of the parking lot.
- Drive along the curb closest to the school building.
- Look for the friendly teachers directing your progress in line and wave to them.
- When your car reaches the unloading zone (see the yellow flag), pull forward as far as possible.
- Have your children exit quickly on the **RIGHT SIDE** of the car, next to the building.
- Remind children to go immediately to their designated spot where their teacher will greet them. Leave as safely as possible to allow others to drop off their children.

Arriving at School:

- Lock up your bike or scooter in a slot in the bike rack.
- On an outside day, line up with your class at the designated spot and wait for your teacher to welcome you to school.
- On an inside day, come through the front doors and line up with your class in the multi-purpose room. Please visit quietly and remain in line until your teacher comes to pick you up.
- **Please DO NOT do the following:**
 - **DO NOT** Drop off children along 700 East, where they will have to cross the parking or driving lanes.
 - **DO NOT** stop in the marked bus lanes – in front of the kindergarten doors, and along the south parking lot curb
 - **DO NOT** leave your car along the school curb, ever. **DO** park in a parking spot, even if you are running into the school for a quick minute.

Afternoon pick up:

- Talk with your child ahead of time and have a designated place for you and your child to meet.
- Please do not park in the red bus zones at any time. We will ask you to move.
- Turn off your car while you wait.

Please DO the following

- DO stay off your phone while you wait.
- DO stay out of bus zones. DSD is not responsible for damage to illegally parked vehicles as buses try to maneuver around them.
- DO stay in your vehicle.
- DO always drive slowly around our school and stay off phones. We want to be aware of children at all times. DO make sure your children aren't crossing lanes of traffic.